

## REQUEST FOR COMMODITY PRICING – FEE FOR SERVICE

February 7, 2018

1. The Massachusetts School Buying Group (MSBG) is a collaborative school purchasing group representing 47 school districts in Eastern Massachusetts representing over 160,000 students. We are soliciting manufacturer's pricing on a variety of beef and pork products for potential use by our districts during the 2018-2019 school year. For us to consider your products, please complete the following items and return by email to Timothy Goossens, bid coordinator NO LATER THAN FRIDAY, FEBRUARY 23, 2018.
  - a. Complete columns F-Q on the attached product survey for each item listed. Column H should reflect the full product cost, including PTV, delivered to distribution. Be sure to list any allergens in column F.
  - b. Provide nutritional and ingredient information for each product in PDF format.
2. Additionally, the group will be holding a product evaluation meeting at 10:00 a.m. on Monday, February 26, 2018. The location will be Milton, MA High School, 25 Gile Rd, Milton, MA 02186. Samples of each item on your survey will be required at that date and time. We are requesting a representative for each brand be available to properly cook and present each of their items to the members and student evaluators. Please contact Jacqueline Morgan, Director at 617-898-1051 or email [jmorgan@miltonps.org](mailto:jmorgan@miltonps.org) for details about the day's events.
3. The group may select 0, 1 or more items per line based on the following criteria:
  - Net cost per serving
  - CN data
  - Nutritional data
  - Ingredients
  - Allergen information
  - Student preference
  - Director preference
4. The manufacturer agrees to deliver the selected items to the grocery distributor who wins the group's grocery bid in accordance with the Fee for Service procedures outlined by the State of Massachusetts. Product cost will be billed directly to each RA; the drayage cost will be procured and paid to the winning grocery distributor.
5. Individual districts may decide to procure other FFS items outside the scope of this request.
6. If there are any errors in the product specifications on your survey, please contact Timothy Goossens at [tgoossens@food4schools.com](mailto:tgoossens@food4schools.com)
7. For more information about our group, please visit our website at [www.massbuyinggroup.com](http://www.massbuyinggroup.com)