

Consolidated Addendum #1 – April 26, 2024

MSBG 2024-2025 Bids

Each addendum must be initialed below and returned as part of the vendor's submission

1. Grocery Bid: The following has been added to Section 24, Contract Term and Pricing. An updated Bid Specification has been provided.

A price adjustment, either an increase or a decrease may be allowable under this contract under the following conditions: Upon mutual written agreement between MSBG and the awarded vendor, the price of any bid item may be adjusted at the midpoint of the contract, on or about January 15, 2025, but no later than January 31, 2025. All proposed changes are to be submitted to the MSBG at the same time. The vendor shall supply the following for each affected item:

Initial bid price

Proposed adjusted price

Percentage change

Documented justification for each change

Any percentage increase shall be by no more than the percentage change in the Consumer Price Index (CPI) for all Urban Consumers (CPI-U U.S. city average), Northeast Region, Food Away from Home for the preceding month. Upon acceptance by MSBG, any changes in price shall be incorporated into the remaining duration of the contract. Vendor must provide documentation identifying the calculations and justifications for the price adjustment as well as the Consumer Price Index (CPI) for all Urban Consumers (CPI-U U.S. city average, Northeast Region, Food Away from Home showing the percentage change for the preceding month.

2. Paper Bid: The Western Grocery Price sheet was accidentally titled Eastern Zone. This has been corrected and an updated sheet has been provided.
3. **Responses to questions:**

Does a Dairy vendor need to respond to both the fixed and indexed Dairy Bids?

No, each of the bids is independent of the others, however districts have selected either fixed or fluctuating pricing, therefore for a vendor to have the opportunity to service all the districts in each milk zone, they should consider responding to both the fixed and indexed bids.

Do you have the average drop size?

No, we do not track that information.

How many drops are required per week?

This is addressed in the Bid Specifications

Do you request the group to have a minimum drop size?

We address the largest minimum delivery a vendor may impose in the Bid Specifications.

What are your delivery windows?

General guidelines are in the Bid Specifications.

I have noticed on the file that the Spices are not marked with an exception, is this correct?

The vendor needs to indicate for each item whether it is domestic or if an exception will be provided unless this is already indicated on the bid sheet. The Buy American Procedure is outlined in the Bid Specifications.

Can you allow any extension on the date of substitutions, currently May 3?

No.

For Vendor:

Company Name

Representative Name

Initials