

# Food for Schools

## School Nutrition Bid Management and Consulting Services

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Greetings! Please save the date for the SECOND annual combined NHBG and MSBG vendor show!

This exciting event will build on the success on last year's show and will be open to over 100 directors from NH and Massachusetts representing nearly 275,000 students!

Date: Friday, March 15<sup>th</sup>, 2019  
Location: Londonderry, NH Middle School  
Set up time: Open at 9:30 a.m.  
Display time: 11:00 am – 2:00 pm  
Fee: \$250 per 6 foot table, invoiced upon registration.

- In order to help manage the amount of items at the show, we are requesting you bring no more than 5 items per manufacturer. Multiple flavors of the same item count as one item. Also, we are asking that you limit each table to no more than 10 total items. For example, if you have 6 manufacturers each with 5 items, you will need 3 tables.
- You will be provided covers for each table.
- Tables will be assigned as we get closer to the event. You will be provided a floor plan of the show prior to the 15<sup>th</sup>.
- Please focus on newly released school appropriate items, or existing bid items that you would like to promote.
- As in the past, items will need to be submitted via the secure website prior to the event.
- Please plan on bringing copies of the following information for any food item you are planning to show: Ingredients, nutritional data, allergen information, CN contribution if any, and be prepared to quote the approximate price to distribution.
- There will be an electrician on site, and a limited number of extension cords available, but bring a few of your own to be safe.
- Directors will be able to indicate in real time their interest level on items for potential inclusion in upcoming bids.
- You are welcome to bring manufacturer's reps to assist with staffing.
- We ask that you submit your items and supporting documentation well in advance so they can be added to the surveys. The deadline for registration and item submission will be Friday, February 22, 2019.

Registration is now open and will be managed on the newly designed vendor maintenance area of our website. I will be sending out information on this separately. Please let us know if you have any questions.

